**Allie Smith**  
Perth WA 6000  
Mob: 0413 721 201 [allie.smith@bigpond.com](mailto:allie.smith@bigpond.com) https://au.linkedin.com/in/alliesmith

**PROFILE**

**(Mature aged students may include a profile to summarise previous experience and link it to current position)**

**EDUCATION**

**Master \_\_\_\_\_\_ February 2017-December 2018**

University of Western Australia

Due to complete course in November 2016

**Bachelor of Arts (Communication Studies)**                 **February 2010 – December 2013**

University of Western Australia  
Course GPA 6.5

**SKILLS**

* Equipped with the knowledge base and skills for analysing and producing traditional and new media texts as well as understanding communication and cultural processes in emerging creative industries.
* Computer: Windows and Mac, Microsoft Word, Excel and PowerPoint
* Media: Facebook, Twitter, Instagram, BlogSpot, Tumblr and Pinterest
* Languages: Proficient in English, Intermediate French
* Well-versed in communication and interpersonal skills which have resulted in positive relations with staff and customers
* Actively contributing team member with the ability to enthuse and inspire others to establish team objectives and leadership skills to motivate individual team members to excel in specific tasks
* Innovative problem solver who can generate workable solutions and resolve complaints
* Strong organisational skills, ability to prioritise and complete tasks with speed and accuracy

**EXPERIENCE**

**Position 1**                      **Month Year ‐ Present**

Employer



**Position 2**           **Month Year – Month Year**

Employer



**Etc**

**PROFESSIONAL MEMBERSHIP**

**Organisation** (Member since \_\_\_\_\_)

Participate in monthly professional development and networking functions and also involved in planning and implementation of 2015 National Annual AFA Conference activities, as member of conference organising committee  
  
**EXTRACURRICULAR ACTIVITIES**

**Position 1**

Organisation **February** **2014 – Present**



**Position 2 February** **2015 - Present**

Organisation



**PERSONAL INTERESTS**

* Active member of the RSPCA, responsible for editing monthly newsletter
* Compete in regular triathlon events around Australia

**REFEREES**

Ms Ellen Parker  
Senior Public Relations Officer  
BBS Public Relations, Perth

Ph: 3534 7786     
Email: [e.parker@bbs.com.au](mailto:e.parker@bbs.com.au)

Mr Robert Walters  
Manager  
Hudsons Coffee, Perth

Ph: 3121 9907  
Email: r.walters@hudsons.com.au